

## What you should know about using the computers

### Network drives

u: (\\hs-ulm.de\fs\users\<loginname>)	permanent individual storage
w: (\\hs-ulm.de\fs\work\<loginname>)	temporary individual storage, will be deleted at 4 a.m. daily
q: (\\hs-ulm.de\fs\scratch\)	temporary public storage, will be deleted at 4 a.m. daily
p: (\\hs-ulm.de\fs\public\)	public storage of lecturers

### Email

email address: <loginname>@mail.hs-ulm.de

You can check your mailbox by

- web-browser (<http://webmail.hs-ulm.de>, best with Internet Explorer)
- Exchange-access (Android, iOS, Outlook)

### Printing at the Technische Hochschule

If you want to know your account balance, press windows key + R , and type in command "Konto".

#### Costs for prints per page:

▪ laser printer black&white	DIN A4	0,03 €
▪ laser printer colour	DIN A4	0.10 €

### You may only use the paper from the Centre of Information and Media (IMZ)!!!

Credit (you have to apply for it):	5.00 € for student research projects
	15.00 € for your bachelor and master thesis

You can transfer money to your print-account at the terminal in the rooms F34, S202 and W2105.

	Computer Lab:	Kyocera-Printer Location:
Prittwitzstraße:	C011, F17, F34, F108	A11, A117a, A216, A303*, B122c*, B320a, C036, E11* (2 printers), F08, F34* (2 printers)
Albert-Einstein-Allee:	S202, Q127, V001, W2304	Q181f, S202*, W1105, W2105*, W2304, W3105*
		*with hole punching and stapling facility

### WLAN "eduroam"

<loginname>@hs-ulm.de (not your email address!)

Instructions: <http://www.thu.de/wlan>

### Access to the network from the outside

- by web-browser: <https://fs.thu.de> (only for downloading certain file types)
- by VPN-client: <http://www.thu.de/vpn>
- by WebDAV: <http://www.thu.de/webdav>

**Contact:**      **imz@thu.de**

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### WLAN "eduroam"

<loginname>@hs-ulm.de (not your email address!)

Instructions: <http://www.thu.de/wlan>

### Access to the network from the outside

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- by WebDAV: <http://www.thu.de/webdav>

**Contact: imz@thu.de**

# How can I change my password?

Use the following webpage:

**<http://www.thu.de/Kennwort>**

You will see the following screen (except for the English translation):

Benutzername / user name      (your login name)  
altes Kennwort / old password  
neues Kennwort / new password  
neues Kennwort bestätigen / confirm new password

Buttons:

Kennwort ändern / change password  
Altes Kennwort testen / test password

## Directive for password

- Your password has to have a length of at least 10 characters
- Your password has to contain characters from at least three different character classes.
- **Your password must not contain your login name, first name or last name**

Recommended characters are:

**Lower-case:**

a b c d e f g h i j k l m n o p q r s t u v w x y z

**Upper-case:**

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

**Numerals:**

0 1 2 3 4 5 6 7 8 9

**Special characters**

! " # \$ % ( ) \* - , ; < > [ \ ] \_ { | } ~

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