Technische Hochschule Ulm Informations- und Medienzentrum Infrastrukturdienste und IT-Basisdienste



### What you should know about using the computers

### **Network drives**

u: (\\hs-ulm.de\fs\users\<loginname>)
w: (\\hs-ulm.de\fs\work\<loginname>

q: (\\hs-ulm.de\fs\scratch\)

p: (\\hs-ulm.de\fs\public\)

permanent individual storage

temporary individual storage, will be deleted at 4 a.m. daily temporary public storage, will be deleted at 4 a.m. daily

public storage of lecturers

#### **Email**

email address: <loginname>@thu.de

You can check your mailbox by

web-browser (http://webmail.thu.de, best with Internet Explorer)

- Exchange-access (Android, iOS,Outlook)

### **Printing at the Technische Hochschule**

If you want to know your account balance, press windows key + R, and type in command "Konto".

### Costs for prints per page:

laser printer black&whitelaser printer colourDIN A40,03 €0.10 €

### You may only use the paper from the Centre of Information and Media (IMZ)!!!

Credit (you have to apply for it): 5.00 € for student research projects

15.00 € for your bachelor and master thesis

You can transfer money to your print-account at the terminal in the rooms F34, S202 and W2105.

Computer Lab: Kyocera-Printer Location:

Prittwitzstraße: C011, F17, F34 A11, A117a, A216, A303\*, B122c\*, B320a,

C036, E11\* (2 printers), F08, F34\*

Albert-Einstein-Allee: S202, Q127, V001, W2304 Q181f, S202\*, W1105, W2105\*, W2304, W3105\*

\*with hole punching and stapling facility

### WLAN "eduroam"

Instructions: http://www.thu.de/wlan

### Access to the network from the outside

by web-browser: https://fs.thu.de (only for downloading certain file types)

by VPN-client: http://www.thu.de/vpnby WebDAV: http://www.thu.de/webdav

Contact: imz@thu.de



# How can I change my password?

Use the following webpage:

### http://www.thu.de/Kennwort

You will see the following screen (except for the English translation):

Benutzername / user name (your login name) altes Kennwort / old password neues Kennwort / new password neues Kennwort bestätigen / confirm new password

**Buttons:** 

Kennwort ändern / change password Altes Kennwort testen / test password

## **Directive for password**

- Your password has to have a length of at least 10 characters
- Your password has to contain characters from at least three different character classes.
- · Your password must not contain your login name, first name or last name

### Recommended characters are:

### Lower-case:

abcdefghljklmnopqrstuvwxyz

### Upper-case:

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

#### Numerals:

0123456789

### **Special characters**